

**PSD**  
Professional Support and Development Limited

**CHILDREN'S REGISTRATION FORM - PSD LTD E.Y.C.**

**PERSONAL DETAILS**

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
\_\_\_\_\_  
Known as : \_\_\_\_\_ Gender: M F Ethnicity : \_\_\_\_\_  
\_\_\_\_\_  
Child's 1<sup>st</sup> language : \_\_\_\_\_ Disability ? \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_  
Post Code \_\_\_\_\_  
Name of person/s with **Parental Responsibility** : \_\_\_\_\_  
Parent / Carer's Name and Contact details: \_\_\_\_\_  
\_\_\_\_\_  
Parent / Carer's National Insurance number: \_\_\_\_\_  
Work/College details: \_\_\_\_\_  
\_\_\_\_\_

**SERVICE REQUESTED**

Please specify below which service you require for your child:

**Daycare:** *Full session (9.00am - 3.00pm): Morning sessions (9.00am - 12noon); Afternoon (12 noon - 3.00pm)*  
*Days: Mondays/Tuesdays/Wednesdays/Thurs/Fridays: Funded Place for 2, 3 & 4 yr olds; 30 hours);*  
**Appetizer** (1.5 hours per session) **EYPP** funding

Service needed is: \_\_\_\_\_  
The days and times needed are: \_\_\_\_\_  
For which setting ? \_\_\_\_\_  
When do you want the place? \_\_\_\_\_  
Where did you hear about our service? \_\_\_\_\_

HEAD OFFICE:  
Professional Support & Development (PSD) Ltd  
Recruitment and Training & Assessment Agency

Childcare Health and Social Services  
5 Mottingham Road, Edmonton, London N9 8DX  
Tel/Fax: 020 8364 7700 / 07871 487 597  
Email: [info@psdtdnetwork.co.uk](mailto:info@psdtdnetwork.co.uk)  
Reviewed: July 2019  
Website: [www.psdtdnetwork.co.uk](http://www.psdtdnetwork.co.uk)

PSD Ltd Early Years Centre  
Boundary Hall

Snells Park  
London N18 2SY  
Tel/Fax: 0208 364 7700  
Email: [psdtd@aol.com](mailto:psdtd@aol.com)

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**Please Note:**

Places are given on a first come, first served basis. The sooner you return this application form, the sooner your child is guaranteed a place. A non-refundable registration fee of £40 is required to secure your child's place, except for free entitlement places. All fees are paid in advance including during your child's absence, except where we cannot offer you a service and we have notified you of your fees waived. A one month's notice period is due when changing or moving your child's place. It is your duty to notify your Sponsor and the Tax Credit Office if your circumstances change. Should you pull out your child from a funded place before the headcount date, you will be obliged to pay for the number of days used. Term time private places are required to pay a 10% summer retainer fee against the full fees due. Late collections accrue steep penalty fees. Late fees accrue 8% penalty charges, along with recovery and legal charges added to the bill.

**Please provide** (a) Your child's birth certificate or passport and (b) Your proof of address/residency.  
c) Your child's Red Book

I confirm that the details given on this form are correct, and I will abide by its terms and conditions.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date \_\_\_\_\_

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